

Trustee Recruitment Pack



About us

Movema is an award-winning community dance charity, creating inclusive artistic and participatory world dance work to celebrate diversity, tackle inequalities, support healing & unite communities.

At the centre of our company and our work remains our commitment to share and celebrate our diverse dances in safe spaces, to create excellent work with a wide reach, spreading our message of unity and reaching out to transform the lives of those most in need through the power of world dance. We work in partnership across the North West and South West to strengthen the dance ecology, especially in the area of cultural diversity and representation.

The next period will be focused on developing our workforce and deepening our co-created community work. We will connect and reconnecting with individuals, groups and partner organisations, collaborating on ambitious artistic projects. Movema aims to provide more meaningful and impactful work with long-lasting effects for artists, participants, and audiences.



Community Performance participants, photo Maria Malone & Trevor Green



Pei Tong performs in 'Taking Flight', photo Stuart Price



About Our Board of Trustees

Movema's Board of trustees consists of up to ten people, bringing together diverse experience, skills and knowledge to work collaboratively to provide governance. The Board is supported in this, by the designated Chair and Treasurer and the Executive team (see our website for more information about us). We are currently looking to appoint up to three trustees.

This is a four-year appointment, unremunerated, with access costs and reasonable expenses covered.

The Board of Trustees is responsible for ensuring that Movema meets our responsibilities as a charity and limited company through delivering our mission. Trustees provide strategic oversight and governance across people, finance, delivery and compliance, overseeing and supporting the Executive and wider staff, freelance and volunteer team to deliver our vision and mission, ensuring our values are embedded in everything that we do.

In return, we provide the opportunity to be involved in a vibrant arts charity, to dance (optional) and ongoing training and development opportunities.

We are seeking interest from people with a commitment to and interest in our work and we welcome approaches from those considering their first trustee role as well as those with experience.

We welcome applications from individuals with skills in all areas of the arts and business sectors.

Experience of the following would be particularly welcome to compliment our collective skillset;

- Finance, ideally willing to become Treasurer
- Marketing
- Charity Income Generation

Diversity

Diversity is at the core of our organisation and everything we do.

Movema is committed to ensuring our governing body reflects the diversity of the communities we serve and actively seek to reflect a multitude of experiences and backgrounds and encourage applications from ethnically diverse backgrounds, LGBTQIA+ people, people with disabilities, other protected characteristics and those from working class backgrounds, currently underrepresented in high level arts roles.

For these appointments, we would particularly welcome **applications from individuals from the global majority** to maintain ethnic diversity on our Board to reflect our users, ethos and approach.



Trustee Role

Movema's Board of Trustees (the Board) is legally responsible for;

- Ensuring Movema is carrying out its purposes for the public benefit
- Complying with our governing document and the law
- Acting in the charity's best interests
- Ensuring our charity is accountable
- Managing your charity's resources responsibly
- Acting with reasonable care and skill



Movema events, photographers Kiara Mako, David Leeke, Trevor Green



Trustee Duties

Board members have a collective responsibility, meaning (even when decision making is delegated), trustees act as a group and not as individuals. Within this, you are responsible to

1. Determine the overall direction and development of the charity, by setting the strategic direction and plan, organisational policies, budgets and ensuring targets are set and performance is monitored.
2. Oversee financial plans and budgets and monitor and evaluate progress.
3. Ensure that key risks are identified, monitored and controlled effectively.
4. Review and approve Movema's financial statements.
5. Provide support and challenge to the Executive team in the exercise of their delegated authority and affairs

6. Contribute to regular reviews of Movema's own governance.
7. Attend Board and other meetings, adequately prepared to contribute to discussions.
8. Use independent judgment, acting legally and in good faith to promote and protect Movema's interests, to the exclusion of your own personal and/or any third party interests.
9. Contribute to the broader promotion of Movema's objects, aims and reputation by applying your skills, expertise, knowledge and contacts.

About you:

1. Commitment to our vision, mission and values.
2. You bring enthusiasm, honesty and integrity to everything you do.
3. Willingness and ability to understand and accept your responsibilities and liabilities as a trustee and to act in the best interests of the charity.
4. A strong personal commitment to equity, diversity and inclusion.
5. Ability to think creatively and strategically, exercise good, independent judgement and work effectively as a board member.
6. You encourage and support team working, problem solving, are confident to ask the difficult questions and able to be effective in collaborative decision making
7. Commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership
8. You understand the communities we serve
9. You will have experience, knowledge and skills in at least one of the following areas
 - a. Lived experience relevant to our work (for example, as a world dance practitioner, a person of the global majority, from a marginalised group that may have limited access to dance or cultural activities).
 - b. Financial management (ideally with formal qualification)
 - c. Marketing
 - d. People management
 - e. Charity income generation
 - f. Charity governance



Time Commitment

Trustees are expected to attend the quarterly Board Meetings, AGM and annual away. In addition, Trustees normally serve on one of our Board subgroups which also meet quarterly. You will need time to familiarise yourself with papers in advance of meetings, and there is also the opportunity to be involved in other bespoke projects including events and recruitment.

This is a four-year appointment, unremunerated, with access costs and reasonable expenses covered.



Photographer, David Leeke



How to Apply

Please send the following to info@movema.co.uk;



CV



Covering letter (2 pages max.) saying why you're interested in the position



Complete online: [Equal Opportunities Monitoring form](#)

Closing Date: Midnight, Monday 9th October 2023

Interviews: Monday 16th October (5-7.30pm),
Friday 20th October (5-7.30pm),
Saturday 21st October (10am- 12pm).



To find out more

To discuss the role informally please contact penny@movema.co.uk
(Please note, Penny will be on leave 25-29th September).

For further information please visit: <https://movema.co.uk/become-a-trustee/>